



**Oil & Natural Gas Corporation**

**Assam Asset, Eastern Region**

Office of the CGM (MM) - Head MM

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No. SIB/AA/MM/2024/LMV/1351091/Draw of Lots Rules

Dtd:17.09.2024

**RULES FOR DRAW OF LOTS TO BE HELD FOR THE APPLICATIONS RANGING FROM '000001 TO 028076' FROM 14:00 HRS. ON 19.09.2024 TO 15:30 HRS. IST ON 24.09.2024 at ONGC SIVASAGAR, ASSAM AS PER THE SCHEDULE GIVEN BELOW:**

Sl. No.	Date of Draw of Lots	Duration of Draw of Lots
1.	19.09.2024	1st Session (14:00 Hrs. IST to 17:00 Hrs. IST)
2.	20.09.2024	1st Session (10:30 Hrs. IST to 13:00 Hrs. IST)
3.	20.09.2024	2 <sup>nd</sup> Session (13:00 Hrs. IST to 15:30 Hrs. IST)
4.	21.09.2024	1st Session (10:30 Hrs. IST to 13:00 Hrs. IST)
5.	21.09.2024	2 <sup>nd</sup> Session (13:00 Hrs. IST to 15:30 Hrs. IST)
6.	22.09.2024	1st Session (10:30 Hrs. IST to 13:00 Hrs. IST)
7.	22.09.2024	2 <sup>nd</sup> Session (13:00 Hrs. IST to 15:30 Hrs. IST)
8.	23.09.2024	1st Session (10:30 Hrs. IST to 13:00 Hrs. IST)
9.	23.09.2024	2 <sup>nd</sup> Session (13:00 Hrs. IST to 15:30 Hrs. IST)
10.	24.09.2024 (Reserve day)*	10:30 Hrs. IST to 15:30 Hrs. IST.

\* Reserve Day has been kept on 24.09.2024 in case the selection of 500 numbers is spilled over.

**Ref:** TENDER NO. R16DC24005 FOR Hiring of services of Brand new 372 Nos. of Light Vehicles (Taxi) for Assam Asset for a period of 04 years on lottery basis.

This is for general information to all the applicants that the following rules will be applicable for the above noted Draw of Lots:

1.0 APPLICATION FORM NUMBERS have been allotted to each applicant within the range '000001 to 028076'.

2.0 The allotted Nos. are of 06(Six) digits.

3.0 The last 5 (Five) digits of APPLICATION FORM NUMBER will be considered for the Draw of-lot, with initial number is "0" (lacs place).

4.0 There will be six tombola cages(refer video on website):

4.1 "**Cage-A**" will contain digits from "0" to "9" (total ten tombola balls) for drawing out the digit in the "**unit**" place.

4.2 "**Cage-B**" will contain digits from "0" to "9" (total ten tombola balls) for drawing out the digit in the "**tens**" place.

4.3 "**Cage-C**" will contain digits from "0" to "9" (total ten tombola balls) for drawing out the digit in the "**hundreds**" place.

4.4 "**Cage-D**" will contain digits from "0" to "9" (total ten tombola balls) for drawing out the digit in the "**thousands**" place.

4.5 "**Cage-E**" will contain digits from "0" to "2" (total three tombola balls) for drawing out the digit in the "**ten thousand**" place.

4.6 "**Cage-F**" will contain single digit i.e. "0" (Single tombola ball) in the "Lacs" place.

#### **5.0 Procedure for Draw of Lots:**

5.1 First the digit in the "**unit**" place will be drawn from "**Cage-A**". The digit coming out will be for the **unit place (within 0 to 9)** which after recording, will be put back into the cage. The digit coming out, say 3, means the digit in the "unit" place is **3**.

5.2 For the digit in the "**tens**" place, draw will be done from "**Cage-B**" in a similar manner and after recording, the number (**within 0 to 9**) will be put back into the cage. The digit coming out, say 4, means the digit in the "tens" place is **4**.

5.3 For the digit in the "**hundreds**" place, draw will be done from "**Cage-C**". The digit coming out will be for the **hundreds place (within 0 to 9)**, which after recording, will be put back into the cage. The digit coming out, say 1, means the digit in the "hundreds" place is **1**.

5.4 For the digit in the "**thousands**" place, draw will be done from "**Cage-D**". The digit coming out will be for the **thousands place (within 0 to 9)**, which after recording will be put back into the cage. The digit coming out, say 0, means the digit in the "thousands" place is **0**.

5.5 For the digit in the "**ten thousand**" place, draw will be done from "**Cage-E**". The digit coming out will be for the **ten thousand place (within 0 to 2)**, which after recording, will be put back into the cage. The digit coming out, say 2, means the digit in the "ten thousand place is **2**.

5.6 For the digit in the "**Lacs**" place, draw is not required as single digit is fixed as "0" from "**Cage-F**". The digit in the "lacs place is "**0**".

5.7 After drawing this, a six digit number will be found. **From the above illustration, the number thus arising is 020143. Hence the final APPLICATION FORM NUMBER of the applicant arising is 020143.**

The eligible applicant bearing the first number thus selected would be assigned as **Shortlisted Applicant No. "1"** for 01 no. of vehicle as per their priority of vehicles selected at the time of submission of application forms and will be considered for further processing as per tender norms. Draw shall be continued similarly for selecting **Shortlisted Applicant No."1" to "500"** in that order. In case applicant's

first priority of vehicle is finished, then applicant shall be allotted next priority of vehicles & so on.

- 6.0 **Redraw:** Redraw for all the digits will be done in the following instances:
- (i) If the number found is "000000".
  - (ii) If the number is found to be greater than "**028076**".
  - (iii) If the number found is **a repeat number**.
  - (iv) If the numbers which are not considered for draw of lots due to rejection/withdrawn /late submission etc. are drawn from the tambola cages.
  - v) If the numbers which are not allotted to any applicant are drawn from the tambola cages during the draw of lots.

In all the above cases, draw will be repeated.

- 6.1 In case in any instance, if multiple digits come out of any cage, however, remain in the exit portion of the cage, the digit which came out at first place will be considered.

In case in any instance, if any one digit or multiple digits which come out of any cage, fall(s) out of the cage area(any one digit or multiple digits), the said instance will be termed as invalid and the process of draw from that cage will be repeated after putting back all the digit(s) which came out of the cage.

- 7.0 The numbers drawn and the name of the applicants shall only be announced during the Draw of Lots. The result of the Draw-of-lots shall be published on online Application portal <https://ongc-vehicletender.in> & on Notice Board.

- 8.0 Draw of Lots (Lottery) will be done by a member from the public present at the time of Lottery and the person drawing the same will be required to put his/her signature against the numbers drawn by him/her. A person drawing the lottery will be required to draw 05 (five) nos. of **Shortlisted Applicant No.**, as described above.

- 9.0 The entire process of the lottery shall be live streamed on "Youtube" platform. To watch live streaming of the event, please visit <https://youtube.com/@infocomservices?si=U9FOsquucOLzmm-q> Draw of lots would be live on above channel. Please subscribe on the above link to get the notification of live streaming of Draw of Lots.

To ensure minimum inconvenience, Applicants are requested to watch the live streaming of the Draw of Lots virtually on "Youtube" platform. We solicit & appreciate your understanding and cooperation.

However, the applicants who are interested to be physically witness Draw of Lots at Sivasagar, ONGC, are required to bring the copy of the acknowledgement of the application form submitted by them during application process, in hard copy or in soft copy and an Identity Card. The applicants must check in at the registration desk upon arrival. Entry shall be on the first cum basis.

**Please note that Draw of lots commencing from 19.09.2024 to 24.04.2024 shall involve all applications number received i.e. from '000001 to 028076' & shall continue till 500 applicants are selected.** However, in order to manage the event optimally, a schedule has been made, solely for witnessing the Draw of lots which is based on application numbers. The

schedule for attending the Lottery process in person for the interested applicants shall be as under:

Sl. No.	Application Nos.	Allowed for attending the Draw of Lots on	Allowed for attending the Draw of Lots in the Session
1.	000001 to 003000	19.09.2024	1st Session (14:00 Hrs. IST to 17:00 Hrs. IST)
32.	003001 to 006200	20.09.2024	1st Session (10:30 Hrs. IST to 13:00 Hrs. IST) 1st Session (10:30 Hrs. IST to 13:00 Hrs. IST)
3.	006201 to 009400	20.09.2024	2 <sup>nd</sup> Session (13:00 Hrs. IST to 15:30 Hrs. IST)
4.	009401 to 012600	21.09.2024	1st Session (10:30 Hrs. IST to 13:00 Hrs. IST)
5.	012601 to 015800	21.09.2024	2 <sup>nd</sup> Session (13:00 Hrs. IST to 15:30 Hrs. IST)
6.	015801 to 019000	22.09.2024	1st Session (10:30 Hrs. IST to 13:00 Hrs. IST)
7.	019001 to 022200	22.09.2024	2 <sup>nd</sup> Session (13:00 Hrs. IST to 15:30 Hrs. IST)
8.	022201 to 025400	23.09.2024	1st Session (10:30 Hrs. IST to 13:00 Hrs. IST)
9.	025401 to 028076	23.09.2024	2 <sup>nd</sup> Session (13:00 Hrs. IST to 15:30 Hrs. IST)
10.	Reserve day	24.09.2024	10:30 Hrs. IST to 15:30 Hrs. IST. In case selection of 500 numbers is spilled over.

**Note:** Each day, entry time shall be only for first 1 hour 30 minutes only. Entry coupon shall be provided at the security gate & each applicant has to register himself/herself at the registration counter. A pass shall be issued to each applicant & on return from venue, applicant has to ensure to deposit their pass at security gate.

For example, entry for session from 1030 to 1300 Hrs. shall close at 1200 Hrs. & entry for session from 1300 to 1530 Hrs. shall close at 1430 Hrs. each day.

The applicants (no substitute/replacement shall be allowed) who are interested to be physically present at Sivasagar, ONGC at the time of Lottery process should check the date and time in which they are allowed to witness Draw of Lots based on their application no. as per the schedule given above and should visit the venue only on the allowed date and time only failing which entry would not be permitted. Applicants interested in witnessing full Draw of lots live on each day can do so by subscribing the You tube channel link as specified above.

**It is re-iterated that the above schedule has been made to manage the event optimally and solely for witnessing the Draw of lots physically. However, Draw of lots commencing from 19.09.2024 to 24.04.2024 shall**

**involve all applications number received i.e. from '000001 to 028076' which has no link with the above mentioned schedule.**

- 10.0 If anyone is found indulging in spurious activity, causing damage to existing property, misbehaving with ONGC officials, any kind of disruption, violence or indiscipline, then application/Bid shall stand cancelled with immediate effect & such application shall be debarred from draw of lots.
- 11.0 The provisionally selected applications after draw of lots will be scrutinized strictly as per tender conditions and only those applicants fulfilling the tender conditions will be considered for further processing.

**NOTE:** In case any dispute arises during "Draw-of-Lot", ONGC management reserves the right to take the final decision in this regard which shall be binding on the applicants.

Date:17.09.2024

Chief General Manager-Head MM  
ONGC Assam Asset, Assam